

To

24.04.2019

The Dean

Govt. Medical college.

Datia.

Subject : Application for casual leave.

Respected sir,

This is for your kind information that my father-in-law is admitted due to acute ^{heart} attack ^{yesterday} and is on ventilator.

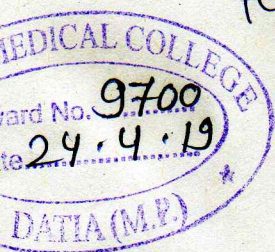
He is admitted in Sir Sunder Lal Hospital, Institute of medical sciences Banaras Hindu University, Varanasi.

There is no one to attend the patient except for my husband. Therefore it is my humble request to you sir

to kindly permit me to take leave and grant me permission for the same from 25th April 2019 to 29th April 2019.

Thanking you.

yours sincerely.



HOD
Dept. of Microbiology
Govt. Medical College
Datia (M.P.)

In my absence Dr. Ashish Mehta Associate Professor will be in-charge of Microbiology Department

HOD
Dept. of Microbiology

Ashish